

Grants Pass Recreation Program

101 NW A Street
Grants Pass OR 97526 (541) 471-6435

City of Grants Pass

www.grantspassoregon.gov

Application For Use of Park Facilities

Please complete this entire form and submit to the City of Grants Pass Parks & Recreation Program office. Applications and payment must be received at least one week prior to the requested use date. **Important:** It is understood that this application is only a request for facility use. Completing this application in no way indicates approval for use of City facilities.

Requested park:

<input type="checkbox"/> Riverside Park	<input type="checkbox"/> Westholm Park	<input type="checkbox"/> Ogle Park
<input type="checkbox"/> Reinhart Volunteer Park	<input type="checkbox"/> Gilbert Creek Park	<input type="checkbox"/> Morrison Park
<input type="checkbox"/> Eckstein Park	<input type="checkbox"/> Lawnridge Park	<input type="checkbox"/> Fruitdale Park
<input type="checkbox"/> Redwood Park	<input type="checkbox"/> Croxton Park	

Requested park area:

<input type="checkbox"/> Trevillian Pavilion	<input type="checkbox"/> Centennial Gazebo	<input type="checkbox"/> Picnic Grove
<input type="checkbox"/> Festival Area	<input type="checkbox"/> Bank of America Shelter	<input type="checkbox"/> DCS Shelter
<input type="checkbox"/> Key Shelter	<input type="checkbox"/> 4-Way Foundation Shelter	<input type="checkbox"/> Pond Overlook
<input type="checkbox"/> Harry & David Shelter	<input type="checkbox"/> Home Valley Bank Shelter	<input type="checkbox"/> Lawnridge Park Gazebo
<input type="checkbox"/> Ogle Park Gazebo	<input type="checkbox"/> Eckstein Park Shelter	<input type="checkbox"/> Gilbert Creek Park Bldg
<input type="checkbox"/> Other (specify) _____		
<input type="checkbox"/> Athletic Field (specify type and number) _____		

Type of activity: _____ **Estimated attendance:** _____

Requested date and times: Please include any necessary set-up time and/or clean-up time. The start time you list is the time you will be granted access to the facility. Your finish time should be the time you will leave the area.

Date: _____ **Start time:** _____ **End time:** _____

Customer/Applicant Information: The customer is the person, group, or organization who is financially responsible for the function. The applicant is the person submitting this application. Any deposit refunds will be made payable to the customer.

Customer Name: _____

Customer Address: _____

Applicant Name: _____

Applicant Address: _____

Home phone: _____ **Work phone:** _____ **Fax:** _____

Hold Harmless: Customer (which is hereby defined to include any employee, representative, agent, member or guest of the Customer and its successors and assigns) agrees to completely protect, save, defend, hold harmless and indemnify the City, and its officers, agents and employees (including but not limited to reimbursement to the City for attorney fees expended in defense of any claims) from any of the following:

Any liability or obligation of any kind or nature whatsoever, suffered or alleged to have been suffered all or in part by any person, property, or business, arising from any of the following:

- A. Injury or injuries, including death, to any person or persons
- B. Damage to any property, real or personal; or
- C. Damage to any contractual, or other commercial right or interest;

Any other liability of whatever kind or nature arising out of any conduct, act, or failure to act, by the Customer which occurs during the Customer's use of the park facilities.

PARK RULES AND INFORMATION:

Alcohol is prohibited in all City parks.

Amplified sound requires advance approval in order to minimize impact to other park users and nearby residents.

Barbeque facilities are located at several picnic areas. Ask about locations and use.

Commercial activities are prohibited in City parks without the written permission of the City Council. This includes the sale of food and drinks.

Dogs must be restrained by a leash not longer than eight feet. Owners are responsible for cleaning up after their dogs.

Electricity and water are available at some shelters; sinks are available at some shelters. If you need hose connections, ask about locations.

Overnight camping is prohibited.

Park hours are 7:30am to 10:00pm unless otherwise posted. Field and court lights must be off by 10:30pm. Restrooms in all parks are locked between 9:00pm and 10:00pm.

Vehicles are allowed only in designated, paved parking areas. If any vehicle in your party is driven off roadways without specific written permission your full damage deposit will automatically be forfeit and you may be liable for additional fines and costs. Vehicles may not be driven or parked under the canopy of any tree.

Volleyball and horseshoe equipment is available on request with park rentals. A deposit of \$25 is required. Without a park site rental, there is a \$5 rental charge plus deposit.

Tables. If you move tables to an area, please return them to the original location.

Tents, canopies and other devices may be erected with free-standing poles and weighted bases. Do not drive stakes into the ground. Underground irrigation system pipes and sprinkler heads are located near the surface.

Trash removal for small events is included in your base fee. Large events have additional fees for park trash collection and removal. No grease is to be dumped into sinks, toilets or on the ground. You need to pick up and bag litter generated by your participants and invited public. Grease may be place in sealed containers and disposed of in the trash.

Trees. Do not use nails, staples, tacks or similar devices on trees. Ropes should only be attached to trunks and tree limbs over two inches in diameter. Do not climb trees or allow children to play in trees. You are responsible for all damage. Be careful because most trees are valued at over \$1,000.

On-site problems. If you have security or other facility concerns call Grants Pass Public Safety at 474-6370 or Grants Pass Security at 476-9019 and they will notify the proper parks personnel. For emergencies call 911.

Statement of Understanding: In order for this application to be considered, the applicant must agree to be present at all times while the activity is in progress. Upon signing this application, you understand that you will be held responsible for the group's actions collectively, individually, and financially.

Signature _____ Date _____

Damage Deposit: \$40.00

Rental: \$

City Resident Discount: \$

Equip Bag Rental/Deposit: \$

TOTAL RENTAL FEE: \$ Receipt No. _____

Date Paid: _____ Refund \$ _____ Check # _____ Date Mailed: _____
